



Baddesley Ensor Parish Council

MINUTES OF FULL COUNCIL MEETING

7pm Wednesday 8th February 2023 Village Hall, Baddesley Ensor.

Present: Cllr Mrs K.Barber (Chair), Cllr Ms B.Davey, Cllr Mr A.Bailey, Cllr Ms K Webb, Cllr Mr K Doran

Clerk: Mr D.Reilly. Dept. Clerk: Mrs T Moss.

Members of the Public in attendance: None.

2708 Apologies. Cllr Mr R.Fraser, Cllr Mr C Ford, Cllr Andy Wright (WCC)

2709 Public Participation. There were no members of the public in attendance and no questions were submitted.

2710 Declarations of Interest. No interests were declared.

2711 Minutes of meeting 11th January 2023. The minutes of the Full Council meeting held on the 11th January 2023 were received and approved for accuracy and content.

2712 Matters arising. The clerk advised a new key Village Hall fob entry system had been installed. Councillors agreed they did not require a key fob, just the new door code access which would be circulated via email to all.

Minute	Details	Status
2488	Queens Green Canopy	Clerk to liaise with Merevale Estate to progress
2494	Charity 522829 Management Committee	Live

2713 Update from NWBC & WCC. NWBC Cllr Davey. NWBC are holding a candidate briefing on 2/3/23 which parish councillors could attend if they wish.

2714 Minutes of Finance Committee Meeting of 12 January 2023. The minutes of the Finance Committee meeting held on the 11th January 2023 were received and adopted.

2715 Finance update. The account balances and transactions from 11th January 2023 to 8th February 2023 were scrutinised and agreed

1. **Current Account:** 20425490 Unity Trust Bank.

Balance on 8th February 2023 = £33,859.57p

Commitments:

- a. Litter bins: £568.80 x 7 = 3,981.60p
 - b. MUGA Floodlighting £3,000.
 - c. Village Hall Electrical Works £5,413.25p + £1,278.77p
=£6,692.02p.
 - d. Notice Boards and fitting: £8,809.18p
- Total committed = £22,482.80p

Uncommitted Balance = **£11,376.77p**

Grant Awards all drawn down into current account:

- a. WCC Cllr Grant – Library workstation - £1,800
- b. WCC Cllr Grant – Speedwell Lane Allotments Notice Board £1,800
- c. WCC Cllr Grant – Speedwell Lane Rec Notice Board £2,200

Grant Awards to be drawn down:

- d. NWBC Cllr Grant Fund – Common Notice Board £2,500

2. **Reserves:** 20435121 Unity Trust Bank.

Balance on 8th February 2023 = **£10,062.34p**

3. **Held Funds:** 20435231 Unity Trust Bank.

Balance on 8th February 2023 = **£320.69p**

- Walking Netball

4. **Petty Cash:**

Balance on 8th February 2023 = **Nil**

TOTAL PARISH COUNCIL FUNDS INCLUDING RESERVES = **£21,439.11p**

Charity 522829. Speedwell Lane Park and Recreation Ground.

1. **Charity 522829 Account:** 20435244 Unity Trust Bank.

Balance on 8th February 2023 = **£5,836.12p**

- Grant Awards to be drawn down:
 - Colliery Fund - Power broom - £632
 - Colliery Fund - MUGA Floodlights - £2,500
 - Colliery Fund - MUGA Clean - £2,500
 - WCC Cllr Grant – Recreation Ground Notice Board- £2,200
- TOTAL Grant Awards = £7,832.00p

Commitments:

- MUGA Clean - £7,695.
- Floodlights - £5,000.

TRANSACTIONS

11th January 2023 to 8th February 2023.

Current Account: 20425490 Unity Trust Bank.

06Feb2023	09:51	Stripe Payments UK Ltd		STRIPE	23.46	33,859.57
06Feb2023	06:28	Direct Debit (WATER PLUS)		7002581776	-295.63	33,836.11
06Feb2023	06:27	Direct Debit (NEST)		IT000006708613	-62.65	34,131.74
06Feb2023	06:27	Direct Debit (BT GROUP PLC)		GP00663016-000029	-65.87	34,194.39
30Jan2023	18:34	FRASER DL		SPEEDWELL PLOT 4	30.00	34,260.26
27Jan2023	08:29	B/P to: Heather Albrighton		SALARY PP 10		
27Jan2023	08:29	B/P to: Dan Duggins		SALARY PP 10		
27Jan2023	08:27	B/P to: David Reilly		SALARY PP 10		
27Jan2023	08:26	B/P to: Karren Sharp		SALARY PP 10		
27Jan2023	08:22	B/P to: Heather Albrighton		WARM HUB NEWSPPERS	-6.60	
27Jan2023	08:14	B/P to: James Osborne		SALARY PP 10		
27Jan2023	08:14	B/P to: Tracy Moss		PAYROLL PP10		
27Jan2023	08:01	WCC COUNTY FUND			5,800.00	36,616.34
23Jan2023	14:00	Foreign Transfer Fee			-20.00	30,816.34
23Jan2023	14:00	Foreign Transfer - SIMPLYBOOK.ME LTD			-75.57	30,836.34
20Jan2023	10:01	Stripe Payments UK Ltd		STRIPE	236.24	30,911.91
18Jan2023	06:36	B/P to: Run4You CIC		BOOKING REFUND	-175.00	30,675.67
16Jan2023	06:35	Direct Debit (OPUS ENERGY GAS SU)		707711	-139.28	30,850.67
16Jan2023	06:35	Direct Debit (OPUS ENERGY LTD)		707710	- 1,054.64	30,989.95
13Jan2023	11:05	B/P to: Warwickshire CC		INV 10321870	-849.70	32,044.59
12Jan2023	06:20	Direct Debit (NEST)		IT000006708613	-70.24	32,894.29
11Jan2023	06:23	Direct Debit (LLOYDS BANK PLC)		5563140107154173	-3.00	32,964.53

Reserves: 20435121 Unity Trust Bank. No transactions.

Held Funds: 20435231 Unity Trust Bank. No transactions.

Charity 522829 Account: 20435244 Unity Trust Bank. No transactions.

Petty Cash. No transactions.

2716 Warm Hub Update. The Warm Hub had been running for 3 weeks; £35 had been spent on refreshments, 8 members of the public had attended and a member of WCC had attended to provide financial advice last week to a resident. To re-promote the hub using posters in local shops, social media and website

2717 Coronation Celebrations. Discussion to consider provisional plans to celebrate the coronation of King Charles resulted in Councillors agreeing to run a picnic in the park on bank holiday Sunday, and to decorate the pavilion with the help of the Sunday

football team. Football team to provide PC with a shopping list of equipment required and a £500 budget to be allocated

2718 Planning Applications and consultations. No applications had been received

Reference	Details	Status
Nil		

2719 Sec 137 Grant Application.

Motion: To award a Sec 137 grant of £1000 to Des Ternan for the monthly lunch club

Proposed Cllr A Bailey

Seconded Cllr K Doran

2720 Correspondence.

Item	Subject	Status
Various dates	Unity Trust Bank. Amendments to signatory mandate.	Clerk to issue note to Cllrs Davey and Ford to contact bank helpline direct.

2721 Parish Councillor's Reports

Cllr Davey:

- Grant applications/funding and the timeline for the new play area.
A discussion took place and it was proposed that the new clerk be task with identify grant funding, exploring Government Parish Council Borrowing Rates, and securing three quotes for the cost of the new playground based on the draft scheme agreed with Kompan.

Website.

Cllr Davey felt the existing website was not user friendly and that 2 other local parish councils had websites which were easier to use and more engaging. Clerk to provide quotes for website redesign.

2722 Date of Next Meeting: Full Council – Wednesday 8th March 2023

2723 Motion: Pursuant to Section 1 (2) of the Public Bodies (admission to meetings) Act 1960, it is proposed that the public and representatives of the press be excluded

from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposed Cllr A Davey

Seconded Cllr K Doran

2724 Quotation Rectification electrical works to Village Hall. During recent electrical work that it was discovered 2 additional areas of work need to be carried out - upgrade circuit cut out and repair to a JNC area at a cost of £1000. Councillors agreed to fund this work

2725 Broadband and Phone Contract Renewal. Clerk produced quotations to renew the contract: Councillors agreed to renew the £52 per month option.

DRAFT