



## Baddesley Ensor Parish Council

### MINUTES OF FULL COUNCIL MEETING

**7.00 pm Wednesday 11<sup>th</sup> January 2023 Village Hall, Baddesley Ensor.**

**Present:** Cllr Mrs K.Barber (Chair), Cllr Ms B.Davey, Cllr Mr A.Bailey, Cllr Mr R.Fraser, Cllr Mr C Ford , Cllr Ms K Webb, Cllr Mr K Doran

Clerk: Mr D.Reilly. Dept. Clerk: Mrs T Moss.

Members of the Public in attendance: none

**2689. Apologies** Cllr Mr A.Cooper, and NWBC Cllr Mr A Wright

**2690. Public Participation.** There were no members of the public in attendance and no questions were submitted.

**2691. Declarations of interest.** There were no personal interests or prejudicial interests in items on the agenda declared.

**2692. Minutes of meeting 7<sup>th</sup> December 2022.** The minutes were received and agreed as a true and accurate record. They were signed by the chair.

**2693. Matters arising.**

Minute	Details	Status
2488	Queens Green Canopy	Clerk to discuss works plan with Merevale Estate.
2494	Charity 522829 Management Committee	Live

**2694. Update from NWBC & WCC.** Cllr Davey had no updates to report.

Cllr K Barber confirmed in Cllr A Wright's absence that he was liaising with the Highways Department regarding the dog waste collection signs on the pavement

## 2695. Finance update.

The account balances and transactions from 7<sup>th</sup> December to 11<sup>th</sup> January 2023 were scrutinised and agreed.

1. **Current Account:** 20425490 Unity Trust Bank.  
Balance on 11<sup>th</sup> January 2023 = £32,964.53p  
Commitments:
  - a. Litter bins: £6,000.
  - b. MUGA Floodlighting £3,000.
  - c. Village Hall Electrical Works £6,200.Total uncommitted = £15,200.  
Uncommitted Balance = **£17,494.53p**  
  
Grant Awards:
  - a. WCC Cllr Grant – Library workstation - £1,800
  - b. WCC Cllr Grant – Speedwell Lane Allotments Notice Board £1.800
  - c. NWBC Cllr Grant Fund – Common Notice Board £2,500**TOTAL = £6100.00p**
2. **Reserves:** 20435121 Unity Trust Bank. Balance on 11<sup>th</sup> January 2023 = **£10,062.34p**
3. **Held Funds:** 20435231 Unity Trust Bank. Balance on 11<sup>th</sup> January 2023 = **£320.69p**
  - Walking Netball
4. **Petty Cash:** Balance on 11<sup>th</sup> January 2023 = **Nil**

**TOTAL PARISH COUNCIL FUNDS INCLUDING RESERVES = £29,026.97p**

## Charity 522829. Speedwell Lane Park and Recreation Ground.

1. **Charity 522829 Account:** 20435244 Unity Trust Bank.  
Balance on 11<sup>th</sup> January 2023 = **£5,826.12p**
  - Grant Awards to be drawn down:
    - Colliery Fund - Power broom - £632
    - Colliery Fund - MUGA Floodlights - £2,500
    - Colliery Fund - MUGA Clean - £2,500
    - WCC Cllr Grant – Recreation Ground Notice Board- £2,200TOTAL Grant Awards = £7,832.00pCommitments:
  - MUGA Clean - £7,695.
  - Floodlights - £5,000.

## TRANSACTIONS 7<sup>th</sup> December 2022 to 11<sup>th</sup> January 2023

**Current Account:** 20425490 Unity Trust Bank.

11Jan2023	06:23	Direct Debit (LLOYDS BANK PLC)		5563140107154173	-3.00	32,964.53
10Jan2023	09:30	Stripe Payments UK Ltd		STRIPE	410.16	32,967.53
09Jan2023	09:41	Stripe Payments UK Ltd		STRIPE	141.59	32,557.37
06Jan2023	08:12	Girobank Core Business 100000	100000		60.00	32,415.78
06Jan2023	03:24	RUN4YOU CIC		3000000150	84.00	32,355.78
04Jan2023	06:22	B/P to: True Finish		61678100. PAVILION	-45.40	32,271.78
04Jan2023	06:19	Direct Debit (BT GROUP PLC)		GP00663016- 000028	-65.98	32,317.18
03Jan2023	03:13	Peck H M		Holly Peck plot 1	30.00	32,383.16
31Dec2022	19:13	Service Charge			-18.00	32,353.16
23Dec2022	09:01	Stripe Payments UK Ltd		STRIPE	47.13	32,371.16
22Dec2022	06:39	B/P to: Tracy Moss		DEC SALARY PP9		

22Dec2022	06:39	B/P to: David Reilly		PAY PRD 9. DEC 22		
22Dec2022	06:36	B/P to: CDS		VAT FOR INV 57529	-9.00	33,151.27
22Dec2022	06:35	B/P to: Barrett Corp Harri		75270	-600.00	33,160.27
22Dec2022	06:34	B/P to: Karren Sharp		PP 9 DEC 22		
22Dec2022	06:33	B/P to: Dan Duggins		SALARY PP9 DEC 22		
22Dec2022	06:28	B/P to: Heather Albrighton		PAY PRE 9 DEC 22		
22Dec2022	06:27	B/P to: James Osborne		PAYPD 9 DEC 22		
21Dec2022	15:09	WARKS RURAL		WRCC	500.00	35,754.66
21Dec2022	08:10	Girobank Core Business 100000	100000		60.00	35,254.66
21Dec2022	06:23	Direct Debit (NEST)		IT000006708613	-133.32	35,194.66
16Dec2022	15:59	J H KARATE		Baddesley Karate	84.00	35,327.98
14Dec2022	06:18	Direct Debit (OPUS ENERGY GAS SU)		707711	-63.07	35,243.98
14Dec2022	06:18	Direct Debit (OPUS ENERGY LTD)		707710	-505.34	35,307.05
13Dec2022	08:10	Girobank Core Business 100000	100000		102.00	35,812.39
12Dec2022	06:32	Direct Debit (LLOYDS BANK PLC)		5563140107154173	-116.98	35,710.39
09Dec2022	06:42	B/P to: CDS		JOB 173861	-45.00	35,827.37
09Dec2022	06:42	B/P to: Warks CAVA		PAYROLL & HMRC PP8	-685.78	35,872.37
09Dec2022	06:40	B/P to: Desmond J Ternan		SEC 137 GRANT	-200.00	36,558.15
09Dec2022	06:36	B/P to: Tracy Moss		EXPENSES	-56.40	36,758.15
09Dec2022	06:33	B/P to: BHIB Council Insur		LCO01860	-151.35	36,814.55
07Dec2022	18:34	FRASER O CON		RFraser Allotment	15.00	36,965.90
07Dec2022	08:10	Girobank Core Business 100000	100000		75.00	36,950.90
07Dec2022	08:10	Girobank Core Business 100000	100000		322.40	36,875.90
07Dec2022	06:22	Direct Debit (NEST)		IT000006708613	-64.93	36,553.50

**Reserves:** 20435121 Unity Trust Bank. No transactions.

31Dec2022	19:18	Credit Interest		32.51	10,062.34
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**Held Funds:** 20435231 Unity Trust Bank.

31Dec2022	19:17	Credit Interest		1.19	320.69
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**Charity 522829 Account:** 20435244 Unity Trust Bank.

11Jan2023	03:15	BRAY M J + K	KICK ABOUT	5.00	5,826.12
04Jan2023	03:17	BRAY M J + K	KICK ABOUT	5.00	5,821.12
03Jan2023	03:13	BRAY M J + K	KICK ABOUT	5.00	5,816.12
31Dec2022	19:17	Credit Interest		16.95	5,811.12
07Dec2022	03:15	BRAY M J + K	KICK ABOUT	5.00	5,794.17

**Petty Cash.** No transactions.

**3rd Quarter Budget Review.** Councillors scrutinised financial transactions from 1<sup>st</sup> April 2022 to 31<sup>st</sup> December 2022. It was agreed that no amendments were required to the 2022/23 Parish Council Budget.

The Clerk was instructed to go ahead with the order for the waste and dog poo bins (outstanding minute 2428) and to action the WCC grant awards for the notice boards and workstation equipment.

**2696. Parish Precept 2023/24.** Having considered a Quarter 3 2022/23 Budget update the meeting considered the precept requirement for 2023/2024.

**Motion:** That a 0% increase in household bills be set for the 2023/24 precept year.

Proposed: Cllr A. Bailey

Seconded: Cllr K. Webb

**Resolved.**

**2697. Warm Hub Grant Application.** A grant of £500 had been awarded to the Council to establish a warm hub scheme during January to March. Deputy Clerk to arrange weekly sessions in library, with staff providing refreshments, advice and activities and advertise on Facebook pages

**2698. Platinum Jubilee Village Hall Fund.** Councillors considered options to make a grant application to the Platinum Jubilee Village Hall Fund. This item is not being pursued as the proposed project does not qualify for the grant criteria

**2699. Planning Applications and consultations.** There were no applications or consultations to consider.

**2700 Correspondence.**

Item	Subject	Status
Various dates	Unity Trust Bank. Amendments to signatory mandate.	Ongoing.
21.12.22	Notice of Platinum Jubilee Fund.	Agenda item 2698
21.12.22	NWBC Precept Requirement.	Agenda item 2696

Correspondence was noted.

**2701. Parish Councillor's Reports.**

Cllr K Barber reported:

a) the Pavilion had flooded but Kevin Peck had fixed it and had only charged for spare parts and wished to record the Council's thanks.

b) The Astroturf flooring in the pavilion needs lifting and disposing of as the flood had resulted in damp and smell. Agreed a working party to do this would take place on Sunday 22<sup>nd</sup> January 2023 at 1030 and Councillors were asked to attend and help carry out this task

**2702. Date of Next Meeting:** Full Council – Wednesday 8<sup>th</sup> February 2023

**2703. Motion:** Pursuant to Section 1 (2) of the Public Bodies (admission to meetings) Act 1960, it is proposed that the public and representatives of the press be excluded from the meeting during the consideration of the following items of business as

publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposed: Cllr A. Barber

Seconded: Cllr K. Webb

**Resolved.**

No members of the public or press were in attendance

**2704. Alcohol Removed from the Village Hall.** The clerk briefed councillors that to comply with the Village Hall Health and Safety requirements all alcohol had been removed from the village hall because it is a hazardous substance, and that having resolved not to sell alcohol at future village hall events, the parish council had no need to store it on premises. The clerk requested that he be instructed to lawfully dispose of all recovered alcohol.

**Motion:** That the clerk lawfully disposes of all alcohol recovered from the village hall.

Proposed: Cllr Barber

Seconded: Cllr Bailey.

**Resolved.**

**2705. Update on Quotation for MUGA lighting works and MUGA cleaning works.** The clerk updated on the proposals to commission works and was instructed to enter into a contract for the cleaning and to source a second quotation for the lighting works.

**2706. WCC Legal Advice Charity 522829.** The clerk reported on the conclusion of the engagement of WCC Legal Services. The clerk was instructed to clear all outstanding invoices.

**2707. Staffing Matters.**

a) The clerk reported that an application to reduced working hours had been received and that this had been forwarded to the Staffing Committee for consideration.

b) The Clerk reported that he would be stepping down from the role at the end of the financial year and thanked the Council for their help during his tenure. Clerk will advertise the vacancy after receiving approval from Staffing Committee.

**END**